

MAE Budget Request Worksheet

- 1 Enter the number of RA's for each type listed in Section 1.
For special cases (ie, Biomed RA's, etc.), list the RA information in Section 3.
- 2 Add any additional information such as Summer salary and travel requirements that will be needed to complete the budget in Section 2. You may type any additional comments (travel destination, etc.) you wish in Section 3.
- 3 Forward the completed form to: preaward@mae.ufl.edu

*** = required information when requesting a budget**

SECTION 1

Beginning date:* _____

Duration:* _____

Grad Student Requirements:

	# of RA's		Beginning Rate	Increase each year
Type 1	_____	Masters	20,000	3%
Type 2	_____	PhD	22,000	3%
Type 3	_____ current students (fill in names, we will look up the rate):			

Graduate Student Fellowships:

Type 1	_____	In-coming	25,000 **	3%
Type 2	_____ current students (fill in names, we will look up the rate):			

** \$10,000 per year will be provided by the Department

SECTION 2

Additional Budget Information:

Faculty/Staff Salary

Name	# of months	Name	# of months
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Domestic Travel request per year: _____

Foreign Travel request per year: _____

Materials request per year: _____

Equipment List:	Item	Amount	Year
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Other (subcontracts/consultants, etc):

If you have a subcontractor, an official proposal will be required. Please provide a contact for each subcontractor.

SECTION 3

Additional comments (travel destinations; cost-sharing commitments; etc.):