



Prior 30 Day Time Card

Send completed form to maepersonnel@mae.ufl.edu or
bring it to the Payroll Office (221 MAE-B)

Examples:

Date	1/1/15
In	8:00 am
Out	1:00 pm

Name: _____

UFID: _____

Dates						
IN						
OUT						

Dates						
IN						
OUT						

Dates						
IN						
OUT						

Dates						
IN						
OUT						